

Date: _____
To: _____
From: _____
Subject: Invoice Percentage Variance and Analysis of Variance (if applicable) Documentation
(Between Current Year Prior Quarter and / or Previous Year Corresponding Quarter)
Claiming Unit: _____ Invoice #: _____

Please check the reason for the variance and provide a narrative for those that have a variance of 20% lesser/greater.

| Corresponding Qtr of Prior Fiscal Year | | Consecutive Qtr Current Year | |
|--|---|---------------------------------|--|
| | Corresponding Qtr Prior Fiscal Year | | Prior Qtr Invoice Amount |
| | Current Qtr Invoice Amount | | Current Qtr Invoice Amount |
| #DIV/0! | Percentage Corresponding Qtr PFY Variance | #DIV/0! | Percentage of Current Qtr Invoice Variance |

| CY Consecutive Qtr Variance | PY Corresponding Fiscal Qtr Variance | Variance Analysis |
|--------------------------------|---|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Increase/(decrease) in participants. (Explain, Consecutive Qtr: Fiscal Year Qtr: |
| <input type="checkbox"/> | <input type="checkbox"/> | Time Survey results were materially different. (Explain, Consecutive Qtr: Fiscal Year Qtr: |
| <input type="checkbox"/> | <input type="checkbox"/> | Decrease in other cost pool. (Explain) Consecutive Qtr: Fiscal Year Qtr: |
| <input type="checkbox"/> | <input type="checkbox"/> | Change in Medi-Cal percentage. (Explain, Consecutive Qtr: Fiscal Year Qtr: |
| <input type="checkbox"/> | <input type="checkbox"/> | Difference in the number of Pay Periods (Explain, Consecutive Qtr: Fiscal Year Qtr: |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: (Explain) Consecutive Qtr: Fiscal Year Qtr: |

Please contact me if you have any questions or require further information at: _____
Name: _____
Region, Title: _____

Instructions: Enter reimbursement amount in Row 27, Column ABC, for the Corresponding quarter of the Prior Year. Enter the amount of the current quarter invoice in Row 28, Column ABC. Enter the reimbursement amount for the Corresponding Quarter of the Previous Year in Row 27, Column J. Percentages will auto calculate.